

# Speech Coaching Contact Form

Please print this form and send it with your DVD, Video, Tape or Manuscript to:

## Speak Up Speaker Services

Attention: Gene Kent  
3141 Winged Foot Drive  
Lakeland, FL 33803

Enclose your check, made out to "Speak Up," for \$250.00, or credit card information and a self addressed, stamped mailer, if you would like your recorded message returned.

Credit Card Number   
Expiration Date   
Name on card   
Amount \$250

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Name   
Address   
City   
State   
Zip   
Phone number   
Email address

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In what time zone are you located and what is the best time of day for a follow-up phone call?

Title of presentation

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1. Describe your target audience.

2. What is your aim in this presentation? (What do you want to cause your audience to do as a result of hearing this message?)

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3. What are your outline points?

A large, empty rectangular box with a thin black border, intended for writing. It is positioned below the first question.

4. What are your best assets are as a speaker?

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5. Where do you think you need the most improvement?

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